



Your Future **in MIND**

# **Guide to Reporting Student Achievement**

## **2017 – 2018**

***Grades 7 - 12***

### **Vegreville Composite High School**

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**[www.vegcomp.ca](http://www.vegcomp.ca)**

Principal: Mr. Barclay Spady

Assistant Principal: Mrs. Cherum Orr

***Updated: August 28, 2017***

## About This Guide

We believe every student can learn and experience success. One of the ways we help students learn and succeed is to carefully evaluate their achievement and growth, and to share that information with parents and guardians.

### **This guide will help parents and guardians understand:**

- assessment;
- the responsibilities of students, staff, and parents and guardians;
- how and when achievement information will be communicated or reported;
- how marks and grades are determined; and
- the steps taken when summative assessments are missing or incomplete.

Parents and guardians are the key influences in a child's life. Understanding how a child is achieving in school and how to support that achievement is integral to success in school. Parents and guardians are encouraged to read this guide and contact our school's administration with any questions or if further information is required.

## **What Is Assessment?**

Assessment is the process of collecting and communicating information about student achievement. In essence, assessment informs students, teachers, and parents about what students have learned and how well they have learned it. Teachers regularly gather information about students' learning through a variety of assessment tools. These tools can include conversations, observations, the submission of student work, and tests or quizzes. Through these feedback opportunities, teachers determine students' areas of strength, and the areas in which students may need more time or practice. All of these opportunities allow teachers to give parents and guardians a clear and accurate picture of student achievement and growth.

Assessment is based on the knowledge and skill areas outlined in the Alberta Programs of Study or a student's Instructional Support Plan (ISP). Teachers do not use a child's behaviour, effort, or work habits to determine grades or marks unless otherwise stated in the Alberta Programs of Study.

# Supporting Student Achievement and Success

In alignment with the [School Act](#), students, teachers, parents, and guardians all have roles to play in supporting and helping students experience success in school.

## **Students have a responsibility for their own learning and are expected to:**

- attend school every day and be on time;
- complete assignments, projects, and tasks to the best of their ability;
- participate in activities that celebrate learning;
- consistently demonstrate their learning; and
- take advantage of opportunities to revise or redo assessments to demonstrate their learning.

## **Teachers will help students succeed by:**

- providing appropriate programming for each student;
- clearly explaining what is expected of each student and how student work will be assessed and reported;
- ensuring students have multiple opportunities and ways to demonstrate their learning;
- giving students the opportunity to redo/complete missed assessments and activities;
- keeping detailed, accurate information describing student successes and challenges;
- providing timely and ongoing communication with parents/guardians, students, and school administration.

## **Parents and guardians can support a student's learning by:**

- working in partnership with school staff;
- providing time and a place for children to practice and complete assigned work at home;
- ensuring regular school attendance;
- staying informed about school events and keeping in touch with school staff;
- regularly accessing student assessment information via PowerSchool; and
- attending Parent-Teacher-Student conferences/interviews.

# Instructional Support Plan (ISP)

Elk Island Public Schools (EIPS) is using the Instructional Support Plan to support programming for students with diverse learning needs. An ISP may be created for students with identified learning needs in Early Childhood Services (ECS) to grade 12. The ISP process aligns with Alberta Education initiatives and supports the success of each and every student.

Parents and/or guardians of students recommended to have an ISP to support his/her learning during the 2017/2018 school year will be contacted by the school in September or early October.

## Features of EIPS' new ISP that help make a student's programming more effective include:

- ways in which a student likes to learn which allows teachers to focus on a student's strengths and interests.
- class-wide and more student-specific strategies that increase learning opportunities for all students.
- an online format making the creation, updating, and communication of ISPs more efficient with a plan in place for the ISP to become available online to parents in the future.
- scheduled meetings with parents during the course of the year during which ISP goals and student progress is shared and discussed.

## Course Outlines

Individual course outlines will be available via Google classroom, posted on teacher designated digital platform/website, and/or handed out to students at the start of each semester.

Information about the Alberta Curriculum can be accessed from Alberta Education's, [My Child's Learning - A Parent Resource](#). Further specific details about course content can be provided by the classroom teacher.

## Determining Report Card Grades

Teachers consider multiple sources of evidence and use professional judgment to determine the report card grade.

## **Formative Assessments**

Throughout the year, students will be given opportunities to participate in or work on many activities which will help them improve their knowledge and skills. These practice assignments, projects, or other activities demonstrate to teachers the areas in which students need more practice and where students can improve. These are called *formative* assessments. Teachers use formative feedback to help guide their instructional plans and to offer students more ways in which they can demonstrate their learning.

## **Summative Assessments**

Summative assessments provide students with formal chances to “show what they know”. Using professional judgment, teachers consider summative assessments, observations, and conversations with students in determining report card grades.

***Final summative assessments in secondary core subjects provide students with the opportunity to demonstrate their learning at the end of a course. In exceptional circumstances alternative final summative assessment arrangements may be made in consultation with school administration.***

## **Missing, Incomplete, or Resubmitted Student Work**

As outlined in *Administrative Policy 360*, principals work with their teachers to ensure:

- A. teachers collect reliable and valid evidence that supports their judgment about students' achievement. Teachers may choose to exclude assessments that are inconsistent with the teacher's professional judgment;
- B. students are offered opportunities to redo and resubmit summative assessments;
- C. communication plans for reporting student achievement and growth to parents/guardians/students are developed and aligned with school-wide assessment and intervention plans;
- D. students have been given multiple opportunities and ways to demonstrate learning;
- E. teachers engage in ongoing, timely communication with parents/guardians/students and the principal regarding missing or incomplete work;
- F. follow up has occurred to determine the reason why a summative assessment (assignment, test, project, etc.) is missing or incomplete, and that opportunities are provided for the student to resubmit and/or fulfill the requirements of the summative assessment (assignment, test, project, etc.);

- G. once the student has been given opportunities to resubmit summative assessments, but does not submit missing or incomplete summative assessments, the student and parents/guardians are informed and the teacher, in consultation the student and student's parents/guardians will determine a plan to hold the student accountable and/or plan for further learning;
- H. the teacher, in consultation with the principal, uses professional judgment to determine the impact of the missing or incomplete assignments on the student's grade;
- I. that provided the preceding have been followed, the teacher may assign the student a mark of zero for that missed summative assessment item (assignment, test, project, etc.).

### **VCHS Guidelines for Missing or Incomplete Summative Work**

When a student has missing or incomplete summative work:

1. The teacher will discuss with the student the fact that they have a missing or incomplete assignment and take that opportunity to re-establish completion dates with the student.
2. If the student still does not submit the missed work, the teacher will contact a parent via email or phone and enlist the support of the parent to have the student complete the work. A timeline for the completion of the work will be established between the parent and the teacher.
3. If the missed work is still not submitted, the teacher will contact the grade administrator about the situation and make them aware of the steps already taken to assist with the completion of the assignment. The grade administrator, in conjunction with the teacher, will work with parents and the student to bring about a resolution.
4. After these options have been explored and the student chooses not to complete the assignment, the teacher may assign a zero for incomplete work. The zero will be communicated in PowerSchool.

### **VCHS Redo/Rewrite Guidelines**

Students may request to rewrite/redo selected summative assessments. Rewrite/redo guidelines:

- Students must request a rewrite/redo within **TWO** school days of reviewing their graded assessment.
- Students are responsible for obtaining a redo/rewrite expectation form from the General Office or on the school website and submit it to their teacher personally.

- At the time of a rewrite/redo request the Teacher will determine whether an additional assessment will need to be submitted or if future assessments may be considered as the redo opportunity.
- Student will demonstrate evidence of relearning as determined by the teacher, prior to any rewrite/redo.
- Final assessments or Midterm assessments for courses may not be rewritten/redone.
- Failure to show up for a rewrite or to submit a redo by the deadline will forfeit the opportunity, unless an extenuating circumstance is present.
- Only one rewrite/redo is allowed per a selected summative assessment.
- A rewrite/redo will cover the same key learning outcomes as the original assessment, but may take a different format than the original assessment.
- To ensure that students are not missing valuable instructional time, students may be required to complete their redo/rewrite outside of the school day (before school, at lunch, or after school)
- The higher mark will be awarded.

## Junior High Grading Scale

Grades in junior high language arts, math, science and social studies courses will be reported using percentages. *(Adapted from Alberta programs of study)*

<b>80 - 100%</b>	<ul style="list-style-type: none"> <li>● Learning goals are met in an astute and comprehensive way.</li> <li>● Assignments are well crafted, organized in a purposeful fashion, and demonstrate attention to precise details.</li> <li>● Demonstrates an in- depth understanding and degree of skill on summative assessments.</li> <li>● Has assembled an in- depth understanding of the concepts, generalizations and skills fundamental to the program.</li> </ul>
<b>65 - 79%</b>	<ul style="list-style-type: none"> <li>● Learning goals are met in a practical and thorough way.</li> <li>● Assignments are complete, organized in a competent fashion, and demonstrate attention to relevant details.</li> <li>● Demonstrates a substantial understanding and degree of skill on summative assessments.</li> <li>● Has assembled a thorough understanding of the concepts, generalizations and skills fundamental to the program.</li> </ul>

<b>50 - 64%</b>	<ul style="list-style-type: none"> <li>• Learning goals are met in an appropriate and reasonable way.</li> <li>• Assignments are generally complete, organized in an acceptable fashion, and demonstrate attention to predictable details.</li> <li>• Demonstrates a satisfactory understanding and degree of skill on summative assessments.</li> <li>• Has assembled a basic understanding of the concepts, generalizations and skills fundamental to the program.</li> </ul>
<b>0 - 49%</b>	<ul style="list-style-type: none"> <li>• Student has demonstrated insufficient performance in relation to learner outcomes.</li> </ul>

### Junior High Complementary Courses Grade Scale

<b>Letter Grade</b>	<b>Description of Achievement Standards</b>
<b>A+</b>	<ul style="list-style-type: none"> <li>• Achievement is highly sophisticated and adept.</li> <li>• Consistent demonstration of a high degree of effectiveness that <i>may</i> surpass provincial standards for learning outcomes for the subject and grade.</li> </ul>
<b>A</b>	<ul style="list-style-type: none"> <li>• Achievement is refined and skillful.</li> <li>• Consistent demonstration of a high degree of effectiveness in relation to provincial standards for learning outcomes for the subject and grade.</li> </ul>
<b>B</b>	<ul style="list-style-type: none"> <li>• Achievement is competent and methodical.</li> <li>• Consistent demonstration of considerable effectiveness in relation to provincial standards for learning outcomes for the subject and grade.</li> </ul>
<b>C</b>	<ul style="list-style-type: none"> <li>• Achievement is marginally adequate.</li> <li>• Effectiveness falters occasionally in relation to provincial standards for learning outcomes for the subject and grade.</li> </ul>
<b>D</b>	<ul style="list-style-type: none"> <li>• Inconsistently achieves at an acceptable level.</li> <li>• Limited effectiveness or inconsistent performance is demonstrated in relation to provincial standards for learning outcomes for the subject and grade.</li> </ul>

<b>I</b>	<ul style="list-style-type: none"> <li>Description of Achievement Standards</li> </ul>
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## Senior High Grading Scale

All senior high courses will be reported using percentages. *(Adapted from Alberta programs of study)*

<b>80 - 100%</b>	<ul style="list-style-type: none"> <li>Learning goals are met in an astute and comprehensive way.</li> <li>Assignments are well crafted, organized in a purposeful fashion, and demonstrate attention to precise details.</li> <li>Demonstrates an in- depth understanding and degree of skill on summative assessments.</li> <li>Has assembled an in- depth understanding of the concepts, generalizations and skills fundamental to the program.</li> </ul>
<b>65 - 79%</b>	<ul style="list-style-type: none"> <li>Learning goals are met in a practical and thorough way.</li> <li>Assignments are complete, organized in a competent fashion, and demonstrate attention to relevant details.</li> <li>Demonstrates a substantial understanding and degree of skill on summative assessments.</li> <li>Has assembled a thorough understanding of the concepts, generalizations and skills fundamental to the program.</li> </ul>
<b>50 - 64%</b>	<ul style="list-style-type: none"> <li>Learning goals are met in an appropriate and reasonable way.</li> <li>Assignments are generally complete, organized in an acceptable fashion, and demonstrate attention to predictable details.</li> <li>Demonstrates a satisfactory understanding and degree of skill on summative assessments.</li> <li>Has assembled a basic understanding of the concepts, generalizations and skills fundamental to the program.</li> </ul>
<b>0 - 49%</b>	<ul style="list-style-type: none"> <li>The student has demonstrated insufficient performance in relation to learner outcomes. The student will not earn credits and will not fulfill prerequisite requirements for higher level courses.</li> </ul>

## **Academic Integrity**

All students are expected to behave ethically. Cheating, plagiarism (copying someone else's work and passing it off as one's own), copying, stealing tests or assignments and/or getting answers for a test or assignment in advance are not acceptable. Unethical behavior also includes giving answers or work to others to claim as their own.

If a student is suspected of unethical behavior, school administration will meet with the student and take action in accordance with [Administrative Procedure 350 - Student Conduct](#).

## **Reporting Student Achievement**

Although there are **three formal reporting periods**, communication with parents and students about student achievement will be continuous throughout the year. Communication may include: parent-teacher or parent-student-teacher conferences/interviews, portfolios of student work, student-led conferences, interviews, phone calls, checklists, and informal reports.

## **Reporting Periods**

Marks will be available for parents to view on PowerSchool. Reporting period #1 ends November 1, 2017, reporting period #2 ends April 4, 2018 and the final reporting period ends June 28, 2018. Individual Progress reports after reporting period #1 and #2 are available via PowerSchool Parent Portal. A printed report card will be available for pickup at the school office prior to the school closing for summer on June 29 or digital copies will be available via the Parent Portal on PowerSchool. Parents must set up an account by visiting the [PowerSchool Parent Portal](#) login page.

## **Junior High Schools**

Marks for assignments will be available on the [Parent Portal](#) in PowerSchool. Calculated grades will be displayed throughout the semester. Parents are urged to click on individual grades to review marks that have been awarded for individual assignments.

## **Senior High Schools**

Marks for assignments will be available on the [Parent Portal](#) in PowerSchool. Calculated grades will be displayed throughout the semester. Parents are urged to click on individual grades to review marks that have been awarded for individual assignments.

## **Conferences/Interviews**

Conferences are an important opportunity to speak with your child's teacher(s). Our conferences will be held on:

**September 7, 2017 from 4:30-6:30pm 'Meet the Teacher'**

**Monday, November 6, 2017 and Tuesday, November 7, 2017 from 4:30 – 8:00 pm**

**Wednesday, April 11, 2018 and Thursday, April 12, 2018 from 4:30 – 8:00 pm**

To book an appointment, please go to [www.schoolconferences.com](http://www.schoolconferences.com) and use the password provided by the school to schedule time with our teaching staff.

Should parents wish to book a time to speak with a teacher, counselor or administrator at any time during the school year, please feel free to call the school (780-632-3341) and arrange for a meeting time.

## **Grades/Marks Appeal Process**

To appeal a grade a student has been given, parents or students are encouraged to contact the classroom teacher. If the appeal cannot be resolved with the teacher, the parent or student shall appeal to the principal who will make and communicate the final decision. A principal's authority to rule on such appeals is set out in the School Act.

## **The Role of External, Large Scale Assessments**

Alberta Education mandates that Student Learning Assessments, Provincial Achievement Tests, and Diploma Exams be administered each school year. Results from these assessments provide school divisions with information about student learning and achievement.

## **Provincial Achievement Tests (PATs)**

[PATs](#) measure how well students demonstrate what they are expected to learn. School and division results are shared publicly to show how Alberta grade six and nine students are doing compared to provincial standards. Results from PATs help schools, school authorities and the province monitor and improve student learning. Note that if students require accommodations in order to write PATs (scribe, reader, assistive supports), students must have an ISP in place which identifies the use of the accommodation throughout the course of the school year.

Students who are absent for the scheduled PAT writing will write when they return to school, provided the exams have not yet been returned to Alberta Education. After that time students will not be able to write the exams. With the permission of the Superintendent or his/her

designate, students may be allowed to write PATs early. Students may, through special arrangement with the teacher, write Final Exams other than PATs outside the official exam schedule.

While PATs are an important part of determining student growth and achievement, they are only one part of the assessment process.

**According to Alberta Education:**

- The achievement tests address only those learning outcomes that can be readily assessed by a paper-and-pencil or digital test.
- The clearest picture of students' growth and development is gained when a wide variety of assessment information is considered. The achievement tests provide part of the picture.

Alberta Education expects schools to report the scores from Grades 9 PATs.

**2017 Provincial Achievement Test examination dates**

Semester ONE Courses

***\*NEW Provincial Achievement Test Administration Schedule:  
January 2018***

**Part(ie) A Written Response Tests** are to be administered any time between **January 17 and 23** according to schedules set by school authority superintendents. All students are permitted an additional one-half hour to complete a test.

Test Time	Test Name
2 hours	Grade 9 English Language Arts Part A
2 hours	Grade 9 Français/French Language Arts Partie A
1 hour, 20 minutes	Grade 9 K&E English Language Arts Part A

**Part(ie) B and Machine Scored Tests** are to be administered any time between **January 24 and 31** according to schedules set by school authority superintendents. All students are permitted an additional one-half hour to complete a test.

Test Time	Test Name
1 hour, 15 minutes	Grade 9 English Language Arts Part B
1 hour, 15 minutes	Grade 9 Français/French Language Arts Partie B
1 hour, 15 minutes	Grade 9 K&E English Language Arts Part B
1 hour, 15 minutes	Grade 9 K&E Mathematics
1 hour, 15 minutes	Grade 9 K&E Science
1 hour, 15 minutes	Grade 9 K&E Social Studies
1 hour, 30 minutes	Grade 9 Mathematics
1 hour, 15 minutes	Grade 9 Science
1 hour, 20 minutes	Grade 9 Social Studies

Semester TWO Courses

## *Elk Island Public Schools*

### *Provincial Achievement Test Administration Schedule: May/June 2018* Updated May 30, 2017

All students are permitted an additional one-half hour to complete a test.

#### May 2018

Tuesday, May 8	9:00 – 11:00 A.M. 9:00 – 11:00 A.M. 9:00 – 10:20 A.M.	Grade 6 Français/French Language Arts Partie A Grade 9 English Language Arts Part A Grade 9 K&E English Language Arts Part A
Thursday, May 10	9:00 – 11:00 A.M. 9:00 – 11:00 A.M.	Grade 6 English Language Arts Part A Grade 9 Français/French Language Arts Partie A

#### June 2018

Friday, June 15	9:00 – 10:00 A.M.	Grade 6 Français/French Language Arts Partie B
Monday, June 18	9:00 – 10:00 A.M.	Grade 6 English Language Arts Part B
Tuesday, June 19* <b>NEW</b>	9:00 – 10:15 A.M.	Grade 6 Mathematics Part(ie) A and B**
Wednesday, June 20	9:00 – 10:00 A.M.	Grade 6 Social Studies
Thursday, June 21	ABORIGINAL DAY.	No Tests Scheduled
Friday, June 22	9:00 – 10:15 A.M.	Grade 6 Science
Monday, June 25	9:00 – 10:20 A.M. 9:00 – 10:15 A.M.	Grade 9 Français/French Language Arts Partie B Grade 9 Social Studies
Tuesday, June 26	9:00 – 10:15 A.M. 9:00 – 10:15 A.M.	Grade 9 K&E Social Studies Grade 9 English Language Arts Part B
Wednesday, June 27	9:00 – 10:30 A.M. 9:00 – 10:15 A.M.	Grade 9 K&E English Language Arts Part B Grade 9 Mathematics
Thursday, June 28	9:00 – 10:15 A.M. 9:00 – 10:15 A.M.	Grade 9 K&E Mathematics Grade 9 Science Grade 9 K&E Science

## Diploma Examinations

The Grade 12 [Diploma Examinations](#) Program, established in 1984, has three main purposes:

- to certify the level of individual student achievement in selected Grade 12 courses;
- to ensure that province-wide standards of achievement are maintained; and
- to report individual and group results.

The program has diploma exams in selected Grade 12 courses: Biology 30, Chemistry 30, English Language Arts 30–1, English Language Arts 30–2, Français 30–1, French Language Arts 30–1, Mathematics 30–1, Mathematics 30–2, Physics 30, Science 30, Social Studies 30–1, and Social Studies 30–2.

### ***Diploma Exams Schedule: November 2017***

During the November session, all writers must be **pre-registered** to write or rewrite diploma exams (see Eligibility to Write in November and April Sessions in the Security & Exam Rules section).

Diploma exams **must** be administered according to the scheduled dates and times.

<b>All diploma exams remain secured after administration.</b>		
Wednesday, November 1	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A English Language Arts 30–2 Part A
Thursday, November 2	9:00 A.M. – 12:00 P.M. 9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) A Social Studies 30–2 Part(ie) A
Friday, November 3	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Monday, November 6	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Tuesday, November 7	9:00 A.M. – 12:00 P.M. 1:00 P.M. – 4:00 P.M.	Mathematics 30–1 Chemistry 30
Wednesday, November 8	9:00 A.M. – 12:00 P.M. 1:00 P.M. – 4:00 P.M.	Biology 30 Physics 30

### ***\*NEW Diploma Exams Schedule: January 2018***

Diploma exams **must** be administered according to the scheduled dates and times.

<b>All diploma exams, except those that are asterisked, remain secured after administration.</b>		
<b>Thursday, January 11</b>	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A* English Language Arts 30–2 Part A*
<b>Friday, January 12</b>	9:00 A.M. – 12:00 P.M. 9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) A* Social Studies 30–2 Part(ie) A*
<b>Monday, January 15</b>	9:00 A.M. – 12:00 P.M.	Français 30–1 Partie A French Language Arts 30–1 Part A*
Monday, January 22	9:00 A.M. – 11:30 A.M. 9:00 A.M. – 12:00 P.M.	Français 30–1 Partie B French Language Arts 30–1 Part B
Tuesday, January 23	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Wednesday, January 24	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Thursday, January 25	9:00 A.M. – 12:00 P.M.	Mathematics 30–1 Mathematics 30–2
Friday, January 26	9:00 A.M. – 12:00 P.M.	Biology 30
Monday, January 29	9:00 A.M. – 12:00 P.M.	Chemistry 30
Tuesday, January 30	9:00 A.M. – 12:00 P.M. 1:00 P.M. – 4:00 P.M.	Physics 30 Science 30

***\*NEW Diploma Exams Schedule: April 2018***

During the April session, all writers must be **pre-registered** to write or rewrite diploma exams (see Eligibility to Write in November and April Sessions in the Security & Exam Rules section).

Diploma exams **must** be administered according to the scheduled dates and times.

<b>All diploma exams remain secured after administration.</b>		
Monday, April 9	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A English Language Arts 30–2 Part A
Tuesday, April 10	9:00 A.M. – 12:00 P.M. 9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) A Social Studies 30–2 Part(ie) A
Wednesday, April 11	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Thursday, April 12	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Friday, April 13	9:00 A.M. – 12:00 P.M. 1:00 P.M. – 4:00 P.M.	Mathematics 30–1 Mathematics 30–2 Hybrid format Chemistry 30
Monday, April 16	9:00 A.M. – 12:00 P.M. 1:00 P.M. – 4:00 P.M.	Biology 30 Physics 30
Tuesday, April 17	9:00 A.M. – 12:00 P.M.	Science 30 Hybrid format

***\*NEW Diploma Exams Schedule: June 2018***

Diploma exams **must** be administered according to the scheduled dates and times.

All diploma exams, except those that are asterisked, remain secured after administration.		
Wednesday, June 13	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A* English Language Arts 30–2 Part A*
Thursday, June 14	9:00 A.M. – 12:00 P.M. 9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) A* Social Studies 30–2 Part(ie) A*
Monday, June 18	9:00 A.M. – 12:00 P.M.	Français 30–1 Partie A French Language Arts 30–1 Part A*
Tuesday, June 19	9:00 A.M. – 11:30 A.M. 9:00 A.M. – 12:00 P.M.	Français 30–1 Partie B French Language Arts 30–1 Part B
Wednesday, June 20	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
Thursday, June 21	National Aboriginal Day – No Exams Scheduled	
Friday, June 22	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
Monday, June 25	9:00 A.M. – 12:00 P.M.	Mathematics 30–1 Mathematics 30–2
Tuesday, June 26	9:00 A.M. – 12:00 P.M.	Chemistry 30
Wednesday, June 27	9:00 A.M. – 12:00 P.M.	Biology 30
Thursday, June 28	9:00 A.M. – 12:00 P.M. 1:00 P.M. – 4:00 P.M.	Physics 30 Science 30**

**Note:** Thursday, June 21, 2018 is Aboriginal Day—no diploma exams are scheduled

\*\*June 2018 is the only diploma exam administration in which *Sciences 30* in French is administered

## ***\*NEW Diploma Exams Schedule: August 2018***

Diploma exams **must** be administered according to the scheduled dates and times.

<b>All diploma exams remain secured after administration.</b>		
Wednesday, August 1	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part A English Language Arts 30–2 Part A
	1:00 P.M. – 4:00 P.M.	Français 30–1 Partie A French Language Arts 30–1 Partie A
Thursday, August 2	9:00 A.M. – 12:00 P.M.	Social Studies 30–1 Part(ie) A
	9:00 A.M. – 11:30 A.M.	Social Studies 30–2 Part(ie) A
Friday, August 3	9:00 A.M. – 12:00 P.M.	English Language Arts 30–1 Part B English Language Arts 30–2 Part B
	1:00 P.M. – 3:30 P.M.	Français 30–1 Partie B
	1:00 P.M. – 4:00 P.M.	French Language Arts 30–1 Part B
Tuesday, August 7	9:00 A.M. – 11:30 A.M.	Social Studies 30–1 Part(ie) B Social Studies 30–2 Part(ie) B
	9:00 A.M. – 12:00 P.M.	Mathematics 30–1 Mathematics 30–2
Thursday, August 9	9:00 A.M. – 12:00 P.M.	Biology 30
	1:00 P.M. – 4:00 P.M.	Physics 30
Friday, August 10	9:00 A.M. – 12:00 P.M.	Chemistry 30
	1:00 P.M. – 4:00 P.M.	Science 30

**In order for to receive accommodations on diploma exams (scribe, reader, assistive supports), students require an ISP which identifies the use of the accommodation throughout the course of the school year.**

To receive a high school diploma, students are required to write at least two diploma exams, either English Language Arts 30–1 or English Language Arts 30–2 and either Social Studies 30–1 or Social Studies 30–2.

Further high school completion requirements are found here: [Alberta High School Completion Requirements](#) (p. 91).

## ALBERTA HIGH SCHOOL DIPLOMA: GRADUATION REQUIREMENTS

The requirements indicated in this chart are the minimum requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.

### 100 CREDITS including the following:

ENGLISH LANGUAGE ARTS – 30 LEVEL

(English Language Arts 30-1 or 30-2)

SOCIAL STUDIES – 30 LEVEL

(Social Studies 30-1 or 30-2)

MATHEMATICS – 20 LEVEL

(Mathematics 20-1, Mathematics 20-2 or Mathematics 20-3)

SCIENCE – 20 LEVEL

(Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)

PHYSICAL EDUCATION 10 (3 CREDITS)

CAREER AND LIFE MANAGEMENT (3 CREDITS)

10 CREDITS IN ANY COMBINATION FROM:

- Career and Technology Studies (CTS) courses
- Fine Arts courses
- Second Languages courses
- Physical Education 20 and/or 30
- Knowledge and Employability courses
- Registered Apprenticeship Program courses
- Locally developed/acquired and authorized courses in CTS, fine arts, second languages or Knowledge and Employability occupational courses

10 CREDITS IN ANY 30-LEVEL COURSE

(IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE)

These courses may include:

- 30-level locally developed/acquired and authorized courses
- Advanced level (3000 series) in Career and Technology Studies courses
- 30-level Work Experience courses
- 30-level Knowledge and Employability courses
- 30-level Registered Apprenticeship Program courses
- 30-level Green Certificate

Students who are enrolled in Knowledge and Employability courses and who satisfy the requirements as outlined in the chart below are awarded a *Certificate of High School Achievement*.

<b>CERTIFICATE OF HIGH SCHOOL ACHIEVEMENT REQUIREMENTS</b>
The requirements indicated in this chart are the <u>minimum</u> requirements for a student to attain a Certificate of High School Achievement. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.
80 CREDITS <input type="checkbox"/>
including the following:
ENGLISH LANGUAGE ARTS 20-2 OR 30-4
MATHEMATICS 10-3 OR 20-4
SCIENCE 14 OR 20-4
SOCIAL STUDIES 10-2 OR 20-4
PHYSICAL EDUCATION 10 (3 CREDITS) <input type="checkbox"/>
CAREER AND LIFE MANAGEMENT (3 CREDITS) <input type="checkbox"/>
5 CREDITS IN
<ul style="list-style-type: none"> <li>• 30-level Knowledge and Employability occupational course, or</li> <li>• 30-level Career and Technology Studies (CTS) course, or</li> <li>• 30-level locally developed/acquired and authorized course with an occupational focus</li> </ul>
AND 5 CREDITS IN
<ul style="list-style-type: none"> <li>• 30-level Knowledge and Employability Workplace Practicum course, or</li> <li>• 30-level Work Experience course, or</li> <li>• 30-level Green Certificate course, or</li> <li>• Special Projects 30</li> </ul>
OR
5 CREDITS IN
<ul style="list-style-type: none"> <li>• 30-level Registered Apprenticeship Program (RAP) course</li> </ul>

# Three-Year Education Plan/Priorities

## Priority 1: Promote growth and success for all students

### GOAL 1 EXCELLENT START TO LEARNING

Outcome: More children reach social, intellectual, and physical developmental milestones by Grade 1.

### GOAL 2 SUCCESS FOR EVERY STUDENT

Outcome: More students achieve a minimum of one year's growth in literacy and numeracy.

Outcome: The achievement gap between First Nations, Métis, and Inuit students and all other students is reduced.

### GOAL 3 SUCCESS BEYOND HIGH SCHOOL

Outcome: More students are engaged in school, achieve excellence, and are supported in their transition beyond high school.

## Priority 2: Enhance high quality learning and working environments

### GOAL 1 A FOCUS ON WELLBEING INCLUDING STUDENT CITIZENSHIP AND STAFF ENGAGEMENT

Outcome: Our learning and working environments are welcoming, caring, respectful, and safe.

### GOAL 2 QUALITY INFRASTRUCTURE FOR ALL

Outcome: Student learning is supported through the use of effective planning, managing, and investment in division infrastructure.

### GOAL 3 BUILD CAPACITY

Outcome: All staff have the opportunity and are supported in increasing their professional and leadership capacities.

### GOAL 4 A CULTURE OF EXCELLENCE AND ACCOUNTABILITY

Outcome: The division uses evidenced-based practices to improve student engagement and achievement.

## Priority 3: Enhance public education through effective engagement, partnerships, and communication

### GOAL 1 PARENTS AS PARTNERS

Outcome: Student learning is supported and enhanced through parent engagement.

**GOAL 2** SUPPORTS AND SERVICES FOR STUDENTS AND FAMILIES

Outcome: Community partnerships support the needs of our students.

**GOAL 3** ENGAGED AND EFFECTIVE GOVERNANCE

Outcome: The division is committed to ongoing advocacy to enhance public education.

## **VCCHS Three-Year School Goals (2015-2018)**

**GOAL 1** More students are engaged in their learning and achieve excellence.

(EIPS Priority 1, Goal 3 & Priority 2, Goal 4)

**GOAL 2** More students will achieve a minimum of one year's growth in numeracy.

(EIPS Priority 1, Goal 2)

**GOAL 3** More students and families are connected and supported within their school community.

(EIPS Priority 2, Goal 1 & Priority 3, Goal 1&2)